

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
November 21, 2023

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

The Chairman, Mr. Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti (arrived at 7:33pm), Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Elmer Still, Jack Sylvester

Members Absent: Joseph Schwab

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE

Others Absent: n/a

Attendance Roll Call:

Mr. Cangiano	Present	Mr. Riccardi	Present
Mr. Grogan	Present	Mr. Romano	Present
Mr. McNeilly	Present	Mr. Schindelar	Present
Mrs. Michetti	Present	Mr. Schwab	Absent
Chairman Rattner	Present	Mr. Still	Present
		Mr. Sylvester	Present

Date/Time Call to Order: Thursday November 21, 2023 – 7:30PM
Others Present: Tom Carroll, Pat Dwyer, James Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Absent	Present	Present	Present	Present	Absent	Present	Present
Regular Meeting Minutes: 10.26.2023 ALL IN FAVOR	Aye	Aye	Aye	<i>7:33pm Arrival</i> Second Aye	Aye	Aye	Motion Aye	Aye	Absent	Abstain	Aye
2023 Financials ROLL CALL	Yes	Yes	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Absent	Yes	Yes
Pending Vouchers November 17, 2023 ROLL CALL	Yes	Second Yes	Yes	Yes	Yes	Yes	Motion Yes	Yes	Absent	Yes	Yes
Correspondence ALL IN FAVOR	Aye	Aye	Second Aye	Aye	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye
Directors Report, Maintenance & Repairs - Nov 2023 Flow Data- October 2023 ALL IN FAVOR	Second Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye
Office Managers Report – November 2023 ALL IN FAVOR	Second Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye
Engineers Report – November 2023 ALL IN FAVOR	Aye	Aye	Motion Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Aye
New Business:											
Resolution 23-47 ROLL CALL	Motion Yes	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Absent	Yes	Yes
Resolution 23-48 ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Yes	Absent	Yes	Second Yes
Resolution 23-49 ROLL CALL	Yes	Yes	Motion Yes	No	No	No	Yes	Yes	Absent	Yes	Second Yes
Resolution 23-50 ROLL CALL	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Yes	Absent	Yes	Yes
Resolution 23-51 ROLL CALL	Yes	Yes	Yes	Yes	Yes	Second Yes	Motion Yes	Yes	Absent	Yes	Yes
Adjournment: 08:55 PM ALL IN FAVOR	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye

Chairman Rattner opened the meeting to the public, one person appeared from the public:

- Mr. Michael Pucilowski, resident of Flanders, NJ - Mount Olive Township addressed The Board regarding the following matters:
 - Jefferson Township connection to MSA, what will be the impact to the plant, pump stations etc.?
 - Will Jefferson Township be paying for all of the expenses?
 - Mr. Schilling advised that there was one meeting with Jefferson Township as directed and approved by the MSA Board to conduct one meeting with no escrow. Attendees included Mr. Schilling, PS&S, Business Administrator for Jefferson, representatives from Mott MacDonald. The project could be several years out. Jefferson is aware that upgrades to the plant as well as collection infrastructure would be required, which would include the pump stations their flow would go through. If and when there is another meeting, Escrow will be established.
 - Resolution 23-48, the grinder pumps are all being replaced at one time.
 - Did the Engineer Committee approve the replacement?
 - Has the Auditor or Purchasing Agent approved how this purchase is taking place as it is being based on a Contract that is no longer in place for 2023?
 - ***Inaudible conversation and comments***
 - Mr. Schilling responded that nothing has been approved, it is on the agenda for The Board's consideration this evening. This has been in his monthly report for quite some time as well as part of the Capital Plan. The Engineer Committee met on 09.07.2023 and 11.02.2023 and this was discussed however it was discussed to replace four of them. The resolution presented is to replace all ten of them as the MSA would receive a two-year warranty as well as a 10% discount. Additionally, the incumbent is no longer covered under the Passaic Valley Co-Op. These are plant wide grinders, nothing outside the facility. The grinders are at the end of their life.
 - Resolution 23-49, were there any changes to the Personnel Policy?
 - Mr. Schilling advised that the policy was reviewed and revised by himself, the labor attorney, office manager. Once completed, it was presented to the Personnel Committee. The policy is mandated by the MEL/JIF. Mr. Schilling elaborated that this is done every two years.
 - ***Inaudible conversation and comments***

Chairman Rattner closed the meeting to the public 07:43pm.

The "Regular" meeting minutes of October 26, 2023, accepted on a motion offered by Mr. Romano, seconded by Mrs. Michetti and the affirmative All in Favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Absent
Chairman Rattner	Aye	Mr. Still	Abstain
		Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2023 were accepted on a motion offered by Mr. Riccardi, seconded by Mr. Schindelar and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- Chairman Rattner stated the overall operating budget has been well managed.

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through October 2023

	Jan - Oct 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest trustee passdown	4,480,000.02	4,480,000.00	0.02	100.0%
Total Income	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Gross Profit	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Expense				
Personnel Services				
B-1 - Administrative-S&W	143,654.01	180,000.00	-36,345.99	79.8%
B-14 - Operating-S&W	531,456.23	668,000.00	-136,543.77	79.6%
Total Personnel Services	675,110.24	848,000.00	-172,889.76	79.6%
Employee Benefits				
B-9 - Pension	114,061.31	110,000.00	4,061.31	103.7%
B-8 - Social Security	49,574.73	60,000.00	-10,425.27	82.6%
B-10 - Hosp	4,244.73			
Dental/Vision	182,417.28	220,000.00	-37,582.72	82.9%
B-10 - Hosp - Other				
Total B-10 - Hosp	186,662.01	220,000.00	-33,337.99	84.8%
B-11 - Disability Insurance	8,238.99	10,000.00	-1,761.01	82.4%
B-6 - Unemployment	5,060.32	7,000.00	-1,939.68	80.9%
Total Employee Benefits	364,197.36	407,000.00	-42,802.64	89.5%
Administration Expenses				
B-2 - Administrative-OE	-1,734.00			
Influent Limit/ISS	41,908.21	40,000.00	1,908.21	104.8%
B-2 - Administrative-OE - Other				
Total B-2 - Administrative-OE	40,174.21	40,000.00	174.21	100.4%
Total Administration Expenses	40,174.21	40,000.00	174.21	100.4%
Operations and Maintenance				
B-3 - Legal	25,201.87	35,000.00	-9,798.13	72.0%
B-4 - Audit	31,006.25	20,000.00	11,006.25	155.0%
B-5 - Engineer				
NJPDES Permit	3,981.25			
B-5 - Engineer - Other	22,412.25	35,000.00	-12,587.75	64.0%
Total B-5 - Engineer	26,593.50	35,000.00	-8,406.50	73.1%
B-15 - Telephone	8,721.48	15,000.00	-6,278.52	58.1%
B-16 - Electric	372,844.58	500,000.00	-127,155.42	74.8%
B-17 - Propane/Fuel Oil	12,266.38	30,000.00	-17,733.62	40.9%
B-18 - Supplies/Chemicals	104,854.62	225,000.00	-120,145.38	46.6%
B-27 - Laboratory Supplies	4,003.89	8,000.00	-3,996.11	50.0%
B-13 - Office	21,084.89	30,000.00	-8,915.11	70.3%
B-31 - External Services	57,245.91	75,000.00	-17,754.09	76.3%
B-28 - Education/Training	16,535.00	15,000.00	1,535.00	110.2%
B-25 - Laboratory Fees	18,765.31	20,000.00	-1,234.69	93.8%
B-19 - Maintenance/Repairs	192,947.44	200,000.00	-7,052.56	96.5%
B-20 - Insurance	143,057.00	135,000.00	8,057.00	106.0%
B-24 - NJDEP Fees	19,803.75	25,000.00	-5,196.25	79.2%
B-12 - Trustee Admin Fee	2,560.00	15,000.00	-12,440.00	17.1%
B-23 - Permit Appl/Compliance Fees	27,113.88	25,000.00	2,113.88	106.5%
B-21 - Equipment	60,556.49	70,000.00	-9,443.51	89.5%
B-26 - Sludge Disposal	728,685.30	1,098,370.00	-369,684.70	66.6%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	1,873,947.54	2,598,370.00	-724,422.46	72.1%
Debt Service				
Debt Svs - Principal Payment	54,814.91			
Debt Svs - Interest Payment	60,085.00	306,519.00	-306,519.00	0.0%
Debt Service - Other	0.00			
Total Debt Service	114,899.91	306,519.00	-191,619.09	37.5%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through October 2023

	Jan - Oct 23	Budget	\$ Over Budget	% of Budget
B-30 - Renewal & Replacement	30,748.00	200,000.00	-169,252.00	15.4%
Total Reserves	30,748.00	400,000.00	-369,252.00	7.7%
Pension Reimbursement	-14,809.30			
Union Dues	-175.50			
Total Expense	3,083,992.46	4,599,889.00	-1,515,896.54	67.0%
Net Ordinary Income	1,408,590.49	0.00	1,408,590.49	100.0%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	16,073.95			
Total Other Income	16,073.95			
Net Other Income	16,073.95			
Net Income	1,422,664.44	0.00	1,422,664.44	100.0%

Musconetcong Sewerage Authority
Balance Sheet
As of October 31, 2023

	Oct 31, 23
ASSETS	
Current Assets	
Checking/Savings	
OA 8169 - Operating Acct TD - 8169	1,773,786.80
PR 3717 - Payroll Account TD - 3717	4,445.31
CI 5030 - Capital Improvement TD - 5030	1,316,942.86
Es 3226 - Escrow Account TD Bank - 3226	16,540.22
RR 1360 - Renewal & Replacement TD -1360	785,316.65
Petty Cash	278.74
Total Checking/Savings	3,897,310.58
Accounts Receivable	
1200 - Accounts Receivable	-80,000.02
Total Accounts Receivable	-80,000.02
Other Current Assets	3,090,435.00
NJIB Note Receivable	179.99
Prepaid Expenses	3,090,614.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,907,925.55
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	31,113,215.35
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	-44,758.98
Total Accounts Payable	-44,758.98
Other Current Liabilities	9,239,577.00
NJIB Note Payable	9,239,577.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	-225.00
PERS - Contributions	151,999.34
PERS - Loans	142,542.85
PERS - Insurance	16,069.13
Union Dues	-1,172.41
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	261,067.29

Musconetcong Sewerage Authority
Balance Sheet
As of October 31, 2023

	Oct 31, 23
Escrow Deposits Payable	
30 Continental Drive - J Sassan	2,702.50
Matrix Mount Olive	5,755.98
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	20,060.72
Compensated Absences Payable	
Accrued Interest Payable	61,681.72
Accounts Payable - Pension	58,090.70
Accrued Liabilities	-195,980.28
47,771.68	
Total Other Current Liabilities	9,492,268.83
Total Current Liabilities	9,447,509.85
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,988,830.23
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	13,340.00
365 PPE - Contract 365 Plant Process Eval	20,496.29
360 - Contract 360 HVAC & Roofs	
360 BR - Contract 360 HVAC/Roofs - BR	1,997,125.00
360 Leg - Contract 360 HVAC/Roofs - Legal	3,845.00
360 IB - Contract 360 HVAC/Roofs-NJIBank	7,199.15
360 PSS - Contract 360 HVAC Roofs PSS	68,273.49
Total 360 - Contract 360 HVAC & Roofs	2,076,442.64
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,267.77
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	3,239.82

2:14 PM
11/17/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of October 31, 2023

	Oct 31, 23
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92
305 · Contract 305 NJIB Application	4,760.00
285 · Contract 285 - SC #1 & 2	48.82
270 · Contract 270 Thickeners	93,801.49
280 · Contract 280 PC #2	8,843.08
B-29 Capital Improvements - Other	21,342.49
	-204,759.17
Total B-29 Capital Improvements	2,061,755.98
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27
Operations	50,000.00
Total Restricted	2,755,017.25
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,507,976.57
32000 · Retained Earnings	-2,529,002.76
Net Income	988,959.54
Total Equity	17,124,385.12
TOTAL LIABILITIES & EQUITY	31,113,215.35

The **Pending Vouchers** for November 17, 2023, were approved for payment on a motion offered by Mr. Romano, seconded by Mr. Grogan and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

**Musconetcong Sewerage Authority
Through November 17, 2023**

	Name	Memo	Split	Amount
OPERATING:	Allen, Scott	2023 Vision Reimbursement	Dental/Vision	359.00
	American Aquatic Testing,	Invoice 13025 - 10.16.2023 - 7 D	B-25 · Laboratory Fee	1,100.00
	American Wear	Uniform Service 10.24.23-11.14.	B-31 · External Service	650.20
	Anthony Riccardi	2023 AEA Conference Stipend	B-2 · Administrative-C	700.00
	Aqua Pro-Tech Laboratorie	Invoice 237115023	B-25 · Laboratory Fee	272.00
	Aqua Pro-Tech Laboratorie	Invoice 237115868	B-25 · Laboratory Fee	993.10
	Blue Diamond Disposat, In	Invoice 740279- Monthly Trash S	B-31 · External Service	453.00
	Cintas First Aid & Safety	Invoice # 9245887731 AED Leas	B-31 · External Service	287.65
	Cleary Giacobbe Alfieri Jac	Invoice 127341 - Through 10.31.	B-3 · Legal	5,013.50
	Fisch Solutions	Invoice 12007 - Annual Service	B-13 · Office	396.00
	Grainger	Invoice # 9875652340	B-19 · Maintenance/R	307.19
	Grainger	Invoice # 9865435557	B-19 · Maintenance/R	73.91
	Grainger	Invoice # 988428890	B-19 · Maintenance/R	57.82
	Law Offices of Patrick J. Dv	Invoice 1094 Legal Services PFA!	B-2 · Administrative-C	270.60
	Maryland Biochemical Co.	Invoice 11RR1002	B-18 · Supplies/Cherr	5,778.57
	Mount Olive Bagels	Invoice 567828 - Finance Comm	B-2 · Administrative-C	79.49
	New Jersey Herald	Advertisements 9362961, 9369E	B-2 · Administrative-C	69.21
	North East Technical Sales	Invoice 48719	B-19 · Maintenance/R	788.78
	Office Concepts Group	Invoice 1150682-0	B-13 · Office	1,411.42
	Passaic Valley Sewerage C	Invoice 522556 - Liquid Waste Ar	B-26 · Sludge Dispos	40,523.60
	PS&S	Invoice # 163025 NJPDES throug	NJPDES Permit	601.25
	PS&S	Invoice # 163909 Jefferson Twp	B-5 · Engineer	512.50
	PS&S	Invoice # 163911 Engineer Gene	B-5 · Engineer	1,683.75
	R-D Trucking	Invoice 4703- Sludge Hauling - 1	B-26 · Sludge Dispos	50,654.50
	R&J Control, Inc.	Invoice 0382977-IN, 0382974-IN	B-19 · Maintenance/R	4,519.06
	Rattner, Steven	2023AES Conference Stipend	B-2 · Administrative-C	700.00
	RingCentral	Invoice CD_000678513 - Service	B-15 · Telephone	340.16
	Tritec Office Equipment	Invoice 494 - Water Cooler	B-13 · Office	59.00
	USA Bluebook	Invoice INV00171736	B-18 · Supplies/Cherr	376.26
	USA Bluebook	Invoice INV00181561, INV00180	B-18 · Supplies/Cherr	1,088.56
	Wielkotz & Company LLC	2023 Audit Services	B-4 · Audit	4,343.75
	Z&M Enterprise LLC	Invoice 479 - UV Bulbs	B-18 · Supplies/Cherr	4,658.17
			TOTAL:	129,122.00
ESCROW:	Law Offices of Patrick J. Dv	Invoice 1097 Legal Services Esc:	Matrix Mount Olive	275.00
	PS&S	Invoice # 163910 - 30 Continen	30 Continental Drive	191.25
	PS&S	Invoice # 163908 Esc: Matrix thr	NJPDES Permit	1,546.42
		TOTAL:	2,012.67	

Page 1 of 2

	Name	Memo	Split	Amount	
CAPITAL RECOVERY:	Badger Roofing Company,	C360 Pay App 1	360 BR · Contract 360	187,302.50	
	Law Offices of Patrick J. Dv	Invoice 1096 Legal Services C30	300 - Misc (Permit, Le	842.98	
	Law Offices of Patrick J. Dv	Invoice 1095 Legal Services C36	360 Leg · Contract 36	72.60	
	PS&S	Invoice # 163939 Plant Process	365 PPE · Contract 36	3,724.40	
				TOTAL:	202,403.73
RENEWAL & REPLACEMENT:				TOTAL:	0.00
	PAYROLL:	MSA Payroll	Payroll Processing 10.27.2023	B-1, B-14	34,785.34
MSA Payroll		Payroll Processing 10.27.2023	B-1, B-14	33,619.40	
				TOTAL:	68,404.74
MANUAL CKS & ONLINE PYMTS:	Altice	Confirmation # 7514008	B-15 · Telephone	336.92	
	American Water	Confirmation # 1186689755	B-31 · External Service	1,862.96	
	Direct Energy	Confirmation #'s 2368898, 2368	B-16 · Electric	19,201.30	
	Local 32	Union Dues 10/2023	Accrued Payroll Liab	351.00	
	Lowe's	Reference # 2562401900	B-19 · Maintenance/R	352.96	
	First Energy	Confirmation # 101290836	B-16 · Electric	5,978.39	
	NJ Division of Pensions & B	Reference # 29740579	Accounts Payable - Pr	7,472.04	
	NJSHBP	Reference # 30410318 - 11.01.2	B-10 · Hosp	20,689.32	
	Primepoint	Invoice 588676 - 10.27.2023	B-31 · External Service	33.00	
	Primepoint	Invoice 590278 - 11.09.2023	B-31 · External Service	47.75	
	Shell/WEX	Confirmation # 816911172023	B-17 · Propane/Fuel C	276.79	
	Valic	Confirmation # 295055	Accrued Payroll Liab	535.00	
	Valic	Confirmation # 297948	Accrued Payroll Liab	535.00	
	Verizon Wireless	Transaction ID 2820303575	B-15 · Telephone	249.72	
		TOTAL:	57,922.15		

Page 2 of 2

The following **correspondence** for November 2023 was received and filed on a motion offered by Mr. Sylvester, seconded by Mr. McNeilly and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Absent
		Mr. Sylvester	Aye

Comments:

- Correspondence A: Chairman Rattner commended the perfect score on the Audit.

- **Correspondence:**

- First Environment : 2023 Environmental EJIF Audit, MSA – NJUA JIF
- Jefferson Township Highlands Areas
- Lake Hopatcong Commission and NJ State Parks, Forests & Historic Sites: Freshwater Wetlands General Permits16, Block 10504, Lot 14 of Hopatcong Borough, Sussex County, NJ and Block 10801, Lot 1 and Block 10802, Lot 1 in Roxbury Township, Morris County, NJ
- NJIB: Construction Loan Accrued Interest Monthly Statement as of 10.31.2023
- BMT: MSA PCR 11.05.2023

Monthly Reports:

The Director's Report, The Office Manager's Report, Maintenance & Repairs Report for the month of November 2023 and Flow Data for the month of September 2023 were accepted on a motion offered by Mr. Romano and seconded by Mr. McNeilly and the affirmative all-in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Absent
		Mr. Sylvester	Aye

Director's Report Comments:

- Mrs. Michetti requested the meeting minutes as well as the agenda if available from the Jefferson Township meeting be distributed to The Board. Also requested that going forward agendas, minutes and/or memo go out to The Board detailing each meeting.
 - Mr. Schilling advised that the meeting was recorded and that he will compose minutes as well as forward the handouts that were distributed.
 - Mr. McNeilly clarified that going forward any further meeting will require Escrow. Additionally, he stated that we need to have well documented notes for the future of the MSA.
 - Mrs. Michetti stated that she will forward a file to The Board and The Professionals so that everyone has it on file for the future.
 - Chairman Rattner stated that the pump station at McGregor Avenue would have to be updated to handle Jefferson tying in.
- ***Inaudible conversation and comments**
- Mrs. Michetti also requested that Mr. Schilling send a revised Capital List.
- Mr. Schilling stated that we have reached out to four of the member towns regarding upcoming Commissioner re-appointments.
- ***Inaudible conversation and comments**

Office Manager's Report, Maintenance & Repairs Report, Flow Data Comments:

- None

Maintenance and Repairs Report Comments:

- Mr. Schilling advised The Board that the admin building is under complete construction, there is currently no hot water, we are operating on electric heaters and frequently tripping breakers, the conference room was insulated to assist with the reverberation and acoustics for the Board Meeting. We are looking at approximately six months on the HVAC.

The Engineer's Report for the month of November 2023 was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative all-in favor of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Aye	Mr. Still	Absent
		Mr. Sylvester	Aye

Engineer's Report Comments:

- None

Old Business:

- None

Resolution No. 23-47 was offered on a motion by Mr. Cangiano seconded by Mr. Riccardi and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mr. Schilling advised The Board that this is a two-year award with the capability to award an additional two years.
- ****Inaudible conversation and comments***

Resolution No. 23-48 was offered on a motion by Mr. Romano seconded by Mr. Sylvester and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mr. Schilling
- Mr. Sylvester asked how this would be funded.
 - Mr. Schilling advised that these funds would come from Capital Reserves, there would be no borrowing.
 - Mr. Romano stated that from a finance standpoint if we can save \$20,000.00 then we should move forward, however if Engineering opposes, we can consider that as well.
 - There was discussion among The Board about the start of warranties and keeping the grinders on the shelf. Mr. Schilling clarified that if all ten are purchased, they would all be installed upon receipt.
 - Chairman Rattner asked if we are able to retain the units in the best shape as backups. Mr. Schilling advised that we are going with a different manufacturer, this is not an option.
 - Mrs. Michetti stated that at the September Engineer Committee meeting it was being discussed to switch out cartridges, however now that we are moving to a different manufacturer this is no longer an option. Mr. Schilling confirmed that yes that is the case, additionally the current manufacturer did not renew with the Passaic Valley Co-Op. Mrs. Michetti asked that going forward please advise the committee ahead of time, so they are actually aware of a change like this. Mr. Schilling advise The Board that we do not have to use the Co-Op, we can go out to public bid. Mr. Schindelar stated that he is in agreement with moving forward to replacing all ten units due to the savings as well as the additional warranty.
 - Mrs. Michetti asked if we are looking at any additional financial impact. Mr. Schilling advised that the only other expense is labor and nuts and bolts.
 - Mr. Dwyer, Esq commented on the warranty and asked for clarification.
 - Chairman Rattner requested a copy of the warranty.

Resolution No. 23-49 was offered on a motion by Mr. McNeilly seconded by Mr. Sylvester and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	No
Mr. Grogan	Yes	Mr. Romano	No
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	No	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mrs. Michetti stated that she does not feel the policy addresses the Executive Director or Office Manager, that it's tailored more toward the staff. Mr. Schilling responded that the policy is for everyone employed at the MSA, the Director and Office Manager are the only two not part of the union, the rest of the staff has the union agreement as well as the Personnel Policy. Mrs. Michetti stated that it doesn't specify what applies to the Director and Office Manager. Mr. Romano commented that they are staff, if they aren't staff then who are they. Mrs. Michetti commented if there is an issue between the two administrators who would they go to. Mr. Schilling stated that if there any issues among any of the staff that they can come to the Director or Office Manager, if it involves him as the Director, they can go to the Office Manager and there is always the option to address the Personnel Committee.
- Mrs. Michetti stated that she would not authorize this Policy and she asked that Mr. Schilling forward a list of changes that were made to Policy. Mr. Schilling did state that this is time sensitive.
- Mr. Grogan asked if an employee had an issue with James or Jilliam, wouldn't they go to their Union Rep, James advised that they could but they he would recommend them to go to The Chairman and/or the Personnel Committee. Mr. Sylvester stated that if James or Jilliam have a problem they can go to the Personnel Committee.
- Mr. Romano requested to move on.
- Chairman Rattner stated that he will not vote on this if not discussed. Mr. Dwyer, Esq. stated that the question is do they have to vote. There were multiple comments by various Board Members.
- ***Inaudible comments and conversation**
- Mr. Sylvester asked if we are able to modify throughout the year. Mr. Schilling advised yes.

Resolution No. 23-50 was offered on a motion by Mr. McNeilly seconded by Mr. Romano and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Chairman Rattner advised The Board that the rate increase is due to debt not operating expenses.
- Mr. Romano stated the Finance Committee was aware of the increase and based on the advice of the Auditor.
- Mr. Schilling advised The Board that we have created a budget line for Debt Service Reserves.
- ***Inaudible – multiple conversations and comments**
- Mr. Sylvester stated that there should not be much left at the plant. Mr. Schilling stated that he will forward the Capital Plan to the entire board.

Resolution No. 23-51 was offered on a motion by Mr. Romano seconded by Mr. Riccardi and the affirmative roll call vote of members present Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Yes
Mrs. Michetti	Yes	Mr. Schwab	Absent
Chairman Rattner	Yes	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

New Business Continued:

Comments:

- There was discussion among The Board regarding the return of Michael Pucilowski as a Mount Olive Commissioner.
 - Mr. Dwyer, Esq. addressed The Board and advised that the Sewerage and Municipal Laws vary a bit. Municipal Law states that a vacancy is warranted by resignation. There was a formal written resignation issued. Mr. Dwyer, Esq. stated that Mr. Pucilowski should not be able to vote or be placed back on The Board until after he confers with Labor Counsel to clarify.
 - Mr. Schilling stated that there are a lot of details pertaining to this matter and that as an example if a Board Member is absent four consecutive meetings, unexcused absences – they are no longer on The Board.
 - Mr. McNeilly stated that this is Mount Olive’s seat, and that Mount Olive is not present at the meeting to speak on this matter. Mount Olive is aware of their vacancy for eleven months and hasn’t done anything.
 - Chairman Rattner responded that they have placed advertisements in the newspaper.
 - ****Inaudible comments from Mr. Pucilowski.***
 - Mr. Pucilowski stated that he does not want to come back as a permanent board member, he would return as a holdover.
 - ****Inaudible comments and conversation.***
 - ****Inaudible comments from Mr. Pucilowski***
 - There was further discussion among The Board, and it was determined that Counsel will send a letter to Mount Olive Township and address the vacancy and what the status of the vacancy is.

A motion was offered for Counsel to compose a letter to Mount Olive Township regarding their vacancy on the MSA Board and address what their intentions are.

A motion was offered by Mr. Still seconded by Mr. McNeilly and the affirmative roll call vote of members present.

All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Absent
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

New Business Comments Continued:

- Mr. Dwyer, Esq. addressed The Board regarding the RFP for Legal Counsel he read in last month’s meeting minutes,
 - Chairman Rattner requested that after the committee reviews the RFP and makes a determination that it would be forwarded to The Board for review.
 - Mrs. Michetti stated that she only received the draft three hours ago. Mr. Schilling stated that he has been working on this since the last meeting and has been forwarding the information as he receives it.
 - Mr. Sylvester stated that we would not even have this completed for the re-org meeting.
 - Mr. Still asked what happened with Counsel. Mr. Schilling responded that this was discussed in Closed Session at the last meeting. Chairman Rattner suggested that Mr. Still refer to the Closed Session Meeting Minutes.
 - There was additional discussion among The Board ****Inaudible comments and conversations – multiple people speaking***
 - Chairman Rattner stated that the Executive Committee review the RFP and once approved it will be sent to The Board for review.

Adjournment:

Motion made by Mr. Sylvester, seconded by Mrs. Michetti at 08:55pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:16pm. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Aye
Mrs. Michetti	Aye	Mr. Schwab	Absent
Chairman Rattner	Aye	Mr. Still	Aye
		Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci – Office Manager

RESOLUTION NO. 23-47

**Resolution of the Musconetcong Sewerage Authority
Awarding Contract PC-24 to USALCO, LLC
to Supply Polyaluminum Chloride Solution**

WHEREAS, on October 31, 2023, the Musconetcong Sewerage Authority ("MSA") received bids for Contract PC-24 to supply Polyaluminum Chloride Solution in accordance with the Notice to Bidders; and

WHEREAS, the following bid was received:

<u>Contractor</u>	<u>Bid Price</u>	<u>Period</u>
1. USALCO, LLC 2601 Cannery Avenue Baltimore, MD 21226	\$2.8401/gal \$3.0027/gal	1/1/24-12/31/24 1/1/25-12/31/25
2. Holland Co., Inc. 153 Howland Avenue Adams, MA 01220	\$3.94/gal \$4.33/gal	1/1/24-12/31/24 1/1/25-12/31/25

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority hereby make the following findings of fact:

1. USALCO, LLC (hereinafter "USALCO") submitted the lower bid for the contract, which bid is in the amount of \$2.8401/gal for the period from 1/1/24-12/31/24, and in the amount of \$3.0027/gal for the period from 1/1/25-12/31/25.
2. USALCO complied with the following requirements of the Notice to Bidders:
 - a. Affirmative Action Requirements
 - b. New Jersey Business Registration
 - c. Non-Collusion Statement
 - d. Ownership/Shareholder Disclosure

-1-

- e. Disclosure of Investment Activity in Iran
- f. ADA Language
- g. Acknowledgement of Receipt of Addenda
3. USALCO, LLC is the lowest responsible bidder.
4. The Treasurer of the Musconetcong Sewerage Authority has certified that funds are available;
5. The Commissioners of the Authority believe that it is in the best interest of the Authority to accept the bid of USALCO to supply Polyaluminum Chloride Solution.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that Contract PC-24 to supply Polyaluminum Chloride Solution is hereby awarded to USALCO at the prices and during the periods set forth herein; and be it

FURTHER RESOLVED, that adoption of this Resolution shall be deemed acceptance of the bid from USALCO and binding on the parties in accordance with the terms of the bid documents.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: November 21, 2023

-2-

RESOLUTION NO. 23-48

Resolution of the Musconetcong Sewerage Authority
Awarding a Contract to Pumping Services, Inc. for the Purchase of Grinder Pumps
Utilizing PVSC Co-op Contract #B364-2

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need to purchase grinder pumps for the continued efficient operation of its wastewater treatment facility; and

WHEREAS pursuant to N.J.S.A. §40A:11-10 the contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity;

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:34-7.4; and

WHEREAS MSA has obtained Quote #036105 dated November 7, 2023 from Pumping Services, Inc. ("PSI") (see attached) to provide grinder pumps and related equipment as needed by MSA utilizing PVSC Co-op Contract #B364-2; and

WHEREAS, PSI has agreed to accept lower pricing than is allowed under PVSC Contract B364-2, i.e. \$229,058.60 rather than \$249,213.44; and

WHEREAS, PSI has advised that the manufacturer Franklin Miller, Inc. agrees to extend the limited warranty from one year to two years; and

WHEREAS, based on the foregoing MSA desires to utilize PVSC Contract B364-2 to purchase equipment from PSI as follows:

-1-

TM851206 Franklin Miller Twin Shaft In-Line Grinder 6" Flanges	8	\$19,268.28 EA	\$154,146.24
TM851204 Franklin Miller Twin Shaft In-Line Grinder 4" Flanges	2	\$18,706.03 EA	\$37,412.06
DRV-03HP-TEFC Franklin Miller Motor & Drive 3HP 230/460V	10	\$3,750.03 EA	<u>\$37,500.30</u>
Total			\$229,058.60; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a contract to Pumping Services, Inc. for the purchase of the above referenced pumps and equipment at a total cost of \$229,058.60 as described in Quote #036105 dated November 7, 2023; and

FURTHER RESOLVED, that the amount of the contract shall not exceed \$229,058.60 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that this purchase is contingent upon Franklin Miller, Inc. extending the limited warranty to two (2) years; and be it

FURTHER RESOLVED, that the award in the amount of \$229,058.60 shall utilize PVSC contract B364-2; and be it

FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Capital Account B-29, and it is


-2-

FURTHER RESOLVED that James Schilling, as Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: November 21, 2023

-3-

RESOLUTION NO. 23-49

**Resolution of the Musconetcong Sewerage Authority
Adopting a Personnel Policies and Procedure Manual**

WHEREAS, it is the policy of the Musconetcong Sewerage Authority ("MSA") to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Musconetcong Sewerage Authority, in compliance with Joint Insurance Fund requirements, has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Musconetcong Sewerage Authority that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and

-1-

conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Musconetcong Sewerage Authority employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Musconetcong Sewerage Authority.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Musconetcong Sewerage Authority shall operate under the legal doctrine known as "employment at will".

BE IT FURTHER RESOLVED that the Director and all managerial/supervisory personnel are responsible for these employment practices. A labor attorney appointed by the Musconetcong Sewerage Authority shall assist the Director in the implementation of the policies and procedures in this manual.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: November 21, 2023

-2-

RESOLUTION 23-50 for the 2024 BUDGET

Musconetcong Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Musconetcong Sewerage Authority at its open public meeting of November 21, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,715,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$4,841,593.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$126,593.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$585,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority, at an open public meeting held on November 21, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Musconetcong Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 21, 2023.

(Secretary's Signature)

11.21.2023
(Date)

Governing Body Recorded Vote				
Member	Aye	Nay	Abstain	Absent
Cangiano	x			
Grogan	x			
McNelly	x			
Michetti	x			
Rattner	x			
Riccardi	x			
Romano	x			
Schindelar	x			
Schwab				x
Still	x			

Sylvester	x			

RESOLUTION NO. 23-51

**PROVIDING FOR LATE INTRODUCTION OF THE ANNUAL BUDGET FOR THE
MUSCONETCONG SEWERAGE AUTHORITY FOR FISCAL YEAR ENDING
DECEMBER 31, 2024**

WHEREAS, the Local Authorities Law requires every Authority to transmit three certified copies of the Budget to the Director of Local Government Services at least 60 days prior to the end of the current fiscal year; and

WHEREAS, the Musconetcong Sewerage Authority Budget for the fiscal year ending December 31, 2024 was due on November 1, 2023;

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the reason for the late introduction of the Authority Budget for the fiscal year ending December 31, 2024 is that the Authority's estimated revenues and appropriations were not known at the time the Budget was to be legally introduced.

Recorded Vote

<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
10	0	0	1

The above is a true copy of a resolution adopted by the Musconetcong Sewerage Authority on November 21, 2023.



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman